

**Forest Grove Senior & Community Center
Holiday Bazaar Information**

Location: Forest Grove Senior & Community Center, 2037 Douglas Street,
Forest Grove, OR 97116

Set-up: 7am – 9am. Carts available for unloading.

Sale Hours: 9am – 4pm.

Unloading: from South Parking Lot of The Center.

Parking: Dealers, please move your transport to surrounding surface streets
after unloading to allow customer parking.

Event Advertising: The Center's monthly newsletter, local papers, portable A-
frame on day of event, Craig's List, flyers and postings in Center. **All vendors
are asked to help market this event by promoting the Flea Market through
physically posting flyers (businesses you frequent, community bulletin
boards, etc.), and social media and websites** The Center also has flyers for
you to pass out.

Table Cost: Payment must accompany reservation contract. Your FGSCC
receipt or cancelled check will be your confirmation. Tables are 6 feet long.

1 table for \$15.00

2 tables for \$25.00

Personal extra table for display(3'x3') \$10.00

Access to electrical outlet (limited) \$5.00

* 2 chairs included per table space.

Tables: Subletting will not be honored unless permission is granted by the Flea
Market Coordinator. Table assignments are made by the Flea Market
Coordinator. We will attempt to accommodate your location preferences. Table
covers are not provided and will be your choice to use. Please keep clearance in
front of your table. Items can be displayed under your table but not attached to
walls in any way. Risers, racks and other items used for display must not cause
visibility problems for surrounding tables.

Show Commitments: Vendors must agree to not start packing up until
4:00pm. Dealers who pack up before 4:00pm will be dropped from the contract
list for future shows.

Food: Vendors selling food items must submit Food Handlers card with Rental
Agreement and Certified Kitchen Permits.